



# Team Application Form 2010

Before returning your forms, please make sure you read the Application Notes at the end of this form, and ensure you post the correct documentation back to us. Please return to Imagine Team Applications, 16 Mavis Bank, Newburgh, Ellon, Aberdeenshire, AB41 6FB

CONTACT DETAILS	
Full Name:	Gender:
Name you like to be called, if applicable:	DOB:
Home address:	Work address:
Home Tel:	Mobile:
Email:	

TEAM APPLIED FOR

AVAILABILITY AND ACCEPTANCE	
Are you able to stay for the whole event you have applied for?	Y / N
Will you be solely responsible for any children under 12 years?	Y / N
Are you able to attend the team training sessions and meetings on site?	Y / N

MEDICAL DETAILS
Are you receiving treatment for any medical conditions? YES / NO
Do you have a physical disability or weakness, which may affect your ability to fulfil any duties? YES / NO
Have you suffered or do you currently suffer from any mental or emotional health problems? YES / NO
<i>If the answer is yes to any of the above questions, please give details here:</i>
<b>Please note:</b> to answer yes to any of the above questions does not mean you will not be accepted onto a team

CRIMINAL RECORD
Have you ever had a criminal conviction, caution, reprimand or final warning in this or any country? Do you have a police enquiry or prosecution pending in this or any other country? <i>This position is exempt from the Rehabilitation of Offenders Act 1974, and you are required to disclose all convictions, cautions, reprimand or final warnings, including those that have been spent. For driving offences, please only answer 'yes' if it resulted in disqualification.</i>
<input type="checkbox"/> YES <input type="checkbox"/> NO
Has your conduct ever caused mental or physical harm to a child / young person or put a child at risk? To your knowledge, has it ever been alleged that your conduct has resulted in any of those things?
<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you hold a Disclosure Certificate?
<input type="checkbox"/> YES <input type="checkbox"/> NO
<b>FAILURE TO DISCLOSE INFORMATION, WHICH SUBSEQUENTLY COMES TO LIGHT, COULD RESULT IN YOUR IMMEDIATELY BEING ASKED TO LEAVE SITE.</b>

**REFERENCE**

Please give the details of someone who would be able to supply a reference, if required. This person should ideally be your church leader and they must have known you for at least 2 years. Please note that we may also be obtaining a police check.

<b>Name:</b>	<b>Address:</b>
<b>Phone (day and mobile):</b>	
<b>Email:</b>	
<b>Relationship/Role:</b>	<b>Length of time known:</b>

<b>CHURCH DETAILS</b>	<b>What groups or activities do you attend in your church?</b>
<b>Church Name:</b>	
<b>Denomination:</b>	

**SKILLS AND EXPERIENCE**

Please give details of any experience you have relevant to the job for which you have applied. Including Pastoral Care, First Aid, working with Special Needs (including sign language, working with special needs, other languages)

I certify that the information contained in this application is accurate and complete to the best of my knowledge. I consider that I have a living faith in the Lord Jesus Christ. I also consent to further checks being made to the relevant authorities if necessary.

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**IMPORTANT: Checklist...!**

**Please ensure you enclose the following, your application cannot be completed until received.**

- **A REGULAR BOOKING FORM**
- **2 x PASSPORT PHOTOS**
- **SIGNED CHILD PROTECTION FORM**
- **A PHOTOCOPY OF YOUR DISCLOSURE CERTIFICATE (if you have one)**
- **ANY OTHER INFORMATION REQUIRED e.g. First Aid certificate**

**Please return to:** Imagine Team Applications, 16 Mavis Bank, Newburgh, Ellon, Aberdeenshire, AB41 6FB

<b>Office Use Only:</b>	
App. Signed:	References:
Booking:	Child Prot:
Photos:	Status:

## CHILD PROTECTION FORM & DECLARATION

To be accepted onto a team you need to read and understand the information below, then sign and return to the Imagine office (address below)

### Prayer Times

People in the safety of prayer times may share some of their deepest hurts including abuse. Any allegation of abuse must be taken seriously and Imagine has a duty to report it to the relevant agencies.

### Guidelines

If a person tells a team member about abuse:

- Listen carefully
- Never promise to keep it a secret
- Reassure the young person that they have done the right thing
- Pass on the information to your team leader
- Write up what you have been told afterwards using the person's own words and give it to the welfare officer
- All that is shared is confidential and should not be shared with everyone else

#### Abuse Covers:

**Physical Injury** Any injury to a child or young person caused by a family member or other person with responsibility for their care.

**Neglect** A failure to meet a child or young person's needs for food, warmth, protection and care.

**Emotional Abuse** The persistent, severe emotional ill treatment or rejection that severely affects the emotional and behavioural development of the child or young person.

**Sexual Abuse** The use of a child or young person to meet an adult's sexual needs.

#### THE ALLEGED ABUSE

Can be current or happened in the past but not on site / Has happened on site.

#### PROCEDURE

The Team Member reports immediately to their Team Leader having obtained the name of the person who has disclosed the abuse. Do not leave the person on their own.

The Team Leader with the team member will immediately report directly to the Welfare Officer who will then be responsible for the matter.

The Welfare Officer will involve the Prayer Team Co-ordinators for their support of the team member and the people involved as required.

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#### CHILD PROTECTION DECLARATION

I declare that I have read and understood the above Child Protection information and agree to abide by the procedures laid down.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Full Name: \_\_\_\_\_

Position Applied For: \_\_\_\_\_

# Team Application Notes



## **Why do I need to send another Booking Form as well?**

This form alone is not a booking. Along with your application form we also require a regular booking form so that we can input your details onto our database.

You do not need to send in any booking fees with your application, as your team receives a free place. If, however you are unsuccessful in your application, then we will require that you either cancel your booking in writing, or send full booking fees to gain a pass to the event.

## **What about my reference?**

The referee you nominate on your application must not be related to you in any way. If the minister of your church is a relative of yours, please use another leader from your church and specify their job/role.

## **What happens now?**

Once we have received your application and booking form we will be contacting your Minister or Church Leader for a reference. As you can appreciate, these procedures take time. Should you have any questions or queries about your application at any stage, please feel free to contact us at the Imagine office. Once you have been accepted onto the team we will send you a letter confirming this and detailing other important information.

## **Imagine Team Principles**

First and foremost, we believe that worship is what we're made for. Everything else flows out from that place. We spend lots of time in our meetings expressing our love for God through music, and we're committed to backing up this devotion with the whole of our lives.

Because of this, on all the teams we're looking for more than just "workers" – we're looking firstly for "worshippers". We value bible-based lifestyles, teachable attitudes and unity in the hearts of all those involved. Whatever team you're on we ask that you adopt our values as closely as possible and submit to the leadership of those heading up that team.

We want everything we do at Imagine to be in line with the bible, following the example of Jesus, in step with the Holy Spirit, and all for the glory of God the Father.

At Imagine events we always set aside time for people to respond to God's Word. We want God to freely have His way in these times. However, we do have some general guidelines so that we're all operating with the same set of values.

### **Guidelines for praying with people during response times**

*We always want to respect the dignity of those we minister to, and give them a safe place where they can encounter God. At all times, please hold this as the primary aim.*

When you're praying with someone try to stay in the background as much as you can. That way it's easier for the person to respond to God. Often it's helpful for them to close their eyes so that all that's going on around them doesn't distract them.

If you lay hands on them, obviously be sensitive to where you put them! We also ask that you only pray for someone the same sex as yourself.

Other guidelines we've found helpful are:

- Most times it's good to ask what the person is wanting prayer for. At times this may not be so appropriate, and be aware that they may not want to tell you anyway!
- Try not to keep praying out loud without any gaps. It's important that you and the person you are praying for have space to think.
- Remember God does the real work, not you! For the same reason you don't need to hype anything up, or try and make it happen. The most precious are times when it's so obvious that God is doing His sovereign work. This is the Holy Spirit's ministry and for that reason never do things that might make the person you're praying for more dependent on you. For example agreeing to meet up later to go through the problem further.
- Sometimes you may want to ask the person what they are feeling or thinking. That might help you to pray more specifically.
- Never tell someone they have an evil spirit. Many "loud" response times are actually just emotion being expressed. If you begin to think it may be more than that, find your section leader so that they can advise you.
- Never look shocked when the person you're praying with tells you something personal, however unusual it is. Remember, their dignity is paramount.
- Always ensure that anything you bring is offered gently, humbly and at an appropriate time.
- Anyone telling you personal details of physical or sexual abuse obviously needs particularly sensitive support. Tell them early on that with something of this nature you'll need to let your section leader know.
- If in doubt about anything, always find a prayer team section leader.